

**Privacy statement Din's Art Mediation (Din's Art)** Din's Art believes it is important to handle your personal data with care. That is why we want to inform you about how we collect your personal data, for what purpose and how we handle it. By using our website and our services, you agree to this privacy statement.

**What information do we collect?** You can visit our website anonymously. We do collect IP addresses with which you could possibly be identified. But in general an IP address will only be traceable to your provider or your company network. We do nothing with those IP addresses to personally trace you. For the rest, we only collect personal data that you provide to us yourself, for example by filling in the contact form.

**For what purpose do we collect your data?** If you provide your personal data to us via the contact form on our website, we will only use this data to contact you so that we can answer your questions. If you have provided your personal data in the context of an order given to us, we will use that data to the extent that this is necessary for the execution of that order: among other things to keep you informed about the progress. In addition, we use your contact details to maintain contact with you even after completion of the order. We then want to hear whether the order has been carried out satisfactorily or whether you have any questions. By written confirmation of the order agreement between you and Din's Art, you agree that Din's Art will store, use and, where necessary, provide the personal data you provide to third parties.

Sometimes we have to give your information to someone else. In principle, the end products are collected at the address of Din's Art. However, in consultation it can be more practical to have the end product delivered. We will then have to provide your details to the relevant delivery service.

In addition, we may use an IT service provider and your personal data may be stored somewhere outside our office by that "third party". If we use a third party, we will also require that party to handle your data with care, to protect it properly and to allow that third party to use the data for the same purposes that we do. In no case will we give your details to third parties for direct marketing purposes!

**Google Analytics** Din's Art does NOT use Google Analytics for its website.

**Retention period for personal data** Your personal data will never be kept longer than necessary for the realization of the purposes for which they are collected or subsequently processed. If the retention period of personal data is over or the data is no longer necessary, your data will be destroyed. In principle we will keep your data for the duration of 5 years.

If you click on a hyperlink, Din's Art can of course no longer guarantee your privacy. Our website sometimes refers to other websites. We would like to draw your attention to the fact that if you are going to surf to this other website, Din's Art can no longer guarantee your privacy and that the privacy statement of that website will then apply.

**Security** We do not use special encryption methods in our contact form, because you provide us with your information purely voluntarily and the few data that we request are not particularly sensitive. Your personal data that we have in our information system for the execution of your order are of course well protected by us. Only Din's Art employees can log into our system and access your data. If we use an external IT service provider who therefore also has access to your data, we also oblige that IT service provider to store and secure the personal data carefully, and we prohibit them from accessing that data.

**Your Rights** The Algemene Verordening Gegevensbescherming (AVG), May 25, 2018, gives you a number of rights. These rights are shown below.

#### I.) Inspection

You have the right to view the personal data that we have processed about you.

#### II.) Change / Removal

You can request at any time which personal data we hold about you in our system. You can request a change or deletion of your personal data.

#### III.) Right to be forgotten

The AVG has the right to be "forgotten" introduced. This goes further than just the deletion of your data. Pursuant to the right of oblivion, we must ensure that we delete any link to, copy or reproduction of your personal data. We must inform all parties that process your personal data that you are invoking this right. These parties must also delete all personal data.

#### IV.) Right of objection

Under certain circumstances you can object to the further processing of your personal data. In that case we must and will cease processing.

#### V.) Right to limitation of processing

Under certain circumstances you have the option of temporarily "stopping" the processing of your personal data.

#### VI.) Right to data portability

You have the right to request and obtain a copy of all personal data that you have provided to us.

You can exercise these rights by making this known to us in writing. You can use the contact details listed below for this. After receiving your request, we will inform you within 1 month about its implementation.

Contact details:

dinsart@outlook.com

Din's Art Mediation

Himalaya 44

3524 XE Utrecht

The Netherlands

**Questions?** If you have any questions about the processing of your personal data, please contact Din's Art. We are happy to help you.